

13th Annual BasketWeavers Guild of Oklahoma
Weaver's Weekend
October 26, 27 and 28, 2012

Greetings Instructors and Vendors:

The BasketWeavers Guild of Oklahoma is planning our 13th Annual Weaver's Weekend for October 26 - 28, 2012. This year's event will be held at the Heart of Oklahoma Exposition Center in Shawnee, OK. There are many hotels nearby. The Shawnee Convention and Visitors Bureau is assisting us with lodging information, hotel discounts and information on local attractions.

We are seeking individuals who are interested in participating as instructors and/or vendors. Consider submitting your newest, most creative designs or other designs we have not seen recently. If you are interested in submitting basket proposals, complete an application form for each class you wish to propose. We ask that you limit your proposals to no more than 6 and include a variety of class lengths. We will be offering 2, 4, 6 and a few 8 hour classes during the weekend. Classes for our Weaver's Weekend will start on Friday at 9:00 am and finish at 12 noon on Sunday.

Keep in mind when pricing your classes that we do not pay instructors. However, instructors are not required to pay the registration fee and the guild will provide lunches for you on Friday and Saturday.

Fill out one Instructor Application for each basket you submit. Pictures and descriptions are what sell your classes. Take time to make a good concise description of your baskets. You may submit more than one view of each basket. Different views will be used in the catalog as space permits. Pictures of baskets and proposals must be submitted electronically either by mailing a CD or by e-mail with jpg files included as an attachment, not embedded in the e-mail. Pictures have to be attached to an e-mail as a file and not as a picture. E-mails that come with the pictures embedded in the e-mail will be sent back with instructions on how to resubmit. It is better to do a separate e-mail for each proposal. Be sure that the application and the picture have the same name so we know which picture goes with the proposal. Whether a CD is mailed or pictures are attached to an e-mail, they must be at least 4" x 6" and 300 dpi in resolution. Set your camera to high resolution. If your camera uses good, better, best settings, use the best setting. We want clear defined pictures, so please take time to make the best pictures possible.

For individuals who are interested in vending only and not teaching, you will be charged the regular registration fee. Booth space is 10' X 10' with two 8 foot tables for \$25.00. You may bring extra tables or we can provide extra tables at \$10 each. Please do not send booth rental fee until you have been notified of your acceptance to vend at the retreat.

Applications must be received by March 15th, 2012. Notification of acceptance will be by e-mail by April 17th, 2012. Feel free to contact either of us, if you have questions.

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